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## **Emergency callout procedure**

The following will outline the procedures for activating the Emergency Response Team. This will apply to actual disaster situations or drills.

This does NOT apply to Skywarn activities as a separate callout procedure has been established and is a part of the operations manual.

In the event of a disaster, the EC or member of the steering committee will be contacted by the agency requesting emergency services. (Served agencies have a contact list of officers to call)

As soon as practical, the contacted member will depart to the location specified by the Incident Commander or his representative.

While in route he will contact other members of the steering committee and have the calling tree activated. Members will be instructed to come up on the 146.685 repeater.

The steering committee member will serve as net control, or may appoint another. A standby net will be established.

After meeting with the Incident Commander, or his representative, the communications requirements will be assessed.

A first requirement will be to call for a base station to be co-located with the IC. This station may be VHF phone, VHF digital, HF or any combination.

While the base station is being established, initial assignments may be made and those members should be dispatched to set up appropriate equipment.

When the base station at the IC is operational, net control will transfer to that location.

Note: if requirements are minimal, local communications will remain on .685. Should requirements be more substantial, the .685 repeater will be used as the tactical net and the 146.805 repeater will be used as the resource net.

Members may be instructed to switch to the resource net for assignments.

Assignments, schedules and resource allocations will be handled on the resource net.

The resource net may or may not be co-located with the tactical net control station.

Members should monitor the repeater frequency for assignment. **In no circumstance will a member show up at a disaster scene without being specifically requested/assigned.**

After initial assignments for setting up stations, net control will assign additional operators to each location, as required by the situation.

Other members will be given assignment to report at a later time as relief operators.

This document is intended as a procedure for the initial callup of the emergency response team.

Members have been previously trained on operational procedures for working on the nets.